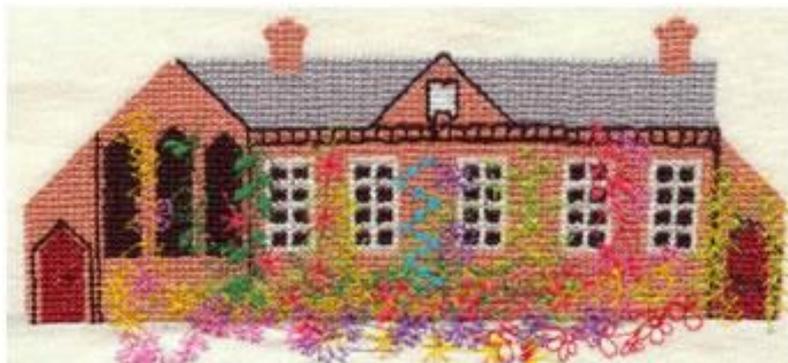


Church Aston Infant School



Charging and Remissions Policy

February 2017

Date Document Created	Date approved by Governing Body	Date of next Policy Review
January 2013	5 March 2013	March 2014
	March 2014	March 2015
	February 2015	February 2016
	30 January 2017	January 2018

1. Chapter III (Sections 449 to 462) The Education Reform Act, 1996 requires the Governing Body to:

“...determine and keep under review a policy with respect to the provision of, and the classes or descriptions of cases in which they propose to make charges for, any optional extra or board and lodging in respect of which charges are permitted by Section 455 ...”

2. The Governing Body have noted that the Education Act 1996 allows charges to be made in the following areas: -

Optional extras	Activities not related to the National Curriculum or to prescribed public examinations or to fulfil duties relating to religious education taking place “out of school time.”
Individual instrumental tuition	Individual instrumental tuition not related to the National Curriculum or to prescribed public examinations.
Materials used in craft subjects	Subject to the parents having agreed in advance they wish to own the finished product.
Board and lodgings charges	At any time (“in school time” or “out of, or deemed out of school time”) for residential visits taking place or deemed to take place in “school time” only, full remission to those parents in receipt of: <ul style="list-style-type: none">• Income Support (IS).• Income Based Job Seekers Allowance (IBJSA) (Note: children who receive Income Support or Income Based Job Seekers Allowance in their own right are also entitled to receive remission).• Support under Part IV of the Immigration and Asylum Act 1999.• *Child Tax Credit, providing that Working Tax Credit is not already received and the family’s income (as assessed by Her Majesty’s Revenue and Customs) does not exceed £16,190.• Guaranteed element of State Pension Credit.• An Income Related Employment and Support Allowance that was introduced on 27 October 2008.

(Note: * For residential visits to the Arthog Outdoor Education Centre only – parents in receipt of Working Tax Credit with an annual income, as assessed by the Inland Revenue,

that does not exceed £16,190, will also qualify for remission of board and lodging charges as described above.)

Examination Entry Fees

Public examinations not prescribed in regulations.

Prescribed public exams where the pupil has not been prepared by the school.

Re-sits of prescribed exams where no further preparation has been provided by the school.

School Hours

In this document School Hours are defined as; **8.50am – 3.00pm**

3. The Education Act 1996 does not debar voluntary contributions being made by parents.

The Governing Body would wish to try and ensure that the level of visits and activities established at the school continue but emphasise to parents that this can only happen with their full support, and that activities will either be substantially reduced or cease altogether if parents are not prepared to contribute voluntarily.

The Governing Body note that parents are not debarred from making voluntary contributions in any situation including those in receipt of the qualifying benefits set out in 2 above under “Board and Lodgings Charges” contributing towards the cost of board and lodging if they so wish.

The Governing Body also note that there are no restrictions to the level of voluntary contribution that can be made nor are there any restrictions as to the use to which contributions may be put.

4. The Governing Body notes that the Education Act 1996 prescribes:

- That no charges (other than for board and lodging costs as described in 2 above) may be levied for school activities taking place or deemed to take place “in school time.”
- That voluntary contribution must be genuinely voluntary.
- That there is no obligation on parents to contribute and
- That pupils will not be treated differently according to whether or not their parents made a contribution

The Governing Body recognises participation in all trips and visits is voluntary and notwithstanding the charging requirements parents have the right, for whatever other reasons, to choose that their children do not participate.

